

Bharat Sanchar Nigam Limited
% Chief General Manager Haryana Telecom Circle
107, The Mall Ambala Cantt.

To

The All SSAs Haryana Circle
GM(CMO) Haryana Circle, Ambala

No: Staff/EG-3/DE/Regular/75

Dated at AB the 16.06.2010


Sub: Promotion of the officers to the grade of Executive(STS) on regular basis – Furnishing of ACRs regarding.

Kindly find enclosed herewith BSNL Corporate Office, New Delhi letter No. 451-03/2010-Pers(DPC) dated 26.5.2010 on the above mentioned subject.

You are therefore requested to arrange to send the attested copy of ACRs of the eligible officers of your SSA as per list enclosed for the period mentioned against each and information in the enclosed proforma by 22.06.2010 through messenger positively as the BSNL Corporate Office, New Delhi has instructed to complete this exercise by the Circles on **Top Priority Basis**.

It is also certified that all the officers have been absorbed in BSNL.

DA: as above


(T.P. Jain)
AGM(Admn)

ACRs REQUIRED IN R/O ADHOC STS WORKING IN HR CIRCLE FOR THEIR PROMOTION ON REGULAR BASIS.

S. No.	Seniority No.	Staff No.	Name of the Officer	D.O.B.			Cat	Present SSA/unit	ACRs required for the period from
				DD	MM	YYYY			
1	4263	16771	SUDHIR CHADHA	6	10	1958	OC	C.O. AB/ Mobile, Ambala	2002-03 to 2008-09
2	4361	15857	YOGESH KUMAR	27	6	1954	OC	AB/ KKR (Karnal SSA)	2002-03
3	4395	11821	KAMAL SINGH	31	3	1951	OC	Faridabad	2002-03
4	4401	16600	Jagdish Chander	24	7	1953	OC	AB/ C.O. Ambala	2002-03 to 2008-09
5	5043	30266	Ram Murti SHARMA	6	2	1958	OC	Ambala	-
6	6920	11665	Pritam Dass	15	11	1952	OC	C.O. Ambala	2002-03 to 2008-09
7	6952	11697	S.K.AGGARWAL	10	10	1951	OC	C.O. Ambala	2002-03 to 2008-09
8	7140	11885	S.R.DHINGRA	30	4	1951	OC	Karnal	2002-03
9	7170	11915	RAM PAUL TYAGI	10	5	1951	OC	AB	2002-03
10	7306	12051	RAM LAL JAGDEV	8	7	1951	OC	Ambala	2002-03
11	7330	12075	MANGE RAM	1	1	1951	OC	Gurgaon	2002-03 to 2003-04
12	7415	12162	JAG RAM YADAV	7	5	1951	OC	Rewari	2002-03
13	7559	12300	RATTAN SINGH	7	12	1950	SC	C.O. Ambala	-
14	7803	12533	S.K.AGGARWAL	10	10	1951	OC	Karnal	2002-03 to 2003-04
15	8554	13266	R. L. CHANDNA	16	4	1951	OC	Gurgaon	2002-03 to 2008-09
16	8718.0	14578	VALLABH KAPIL	5	11	1950	OC	Gurgaon	2002-03 to 2003-04
17	8838.0	14692	CHANDER JIT AHUJA	10	1	1953	OC	Gurgaon	2002-03 & 2005-06
18	8959.0	14806	OM PARKASH GUPTA	1	7	1951	OC	Karnal	2002-03 & 2005-06
19	9039.0	14879	RAJBIR SINGH	24	12	1952	OC	Karnal	2002-03 to 2003-04
20	9528.0	15428	D.P. SHARMA	8	12	1952	OC	Faridabad	2002-03
21	10237.0	18304	VISHWANATHA UDUPA	5	4	1954	OC	Jind	-
22	10386.0	31202	JAI SINGH	2	2	1954	OC	Sonepat	2002-03
23	10983.0	15717	VISHAN CHAND SHARMA	5	3	1954	OC	Faridabad	2002-03 to 2003-04 & 1.4.05 to 25.7.05
24	10996.0	15729	PALE RAM MALIK	2	1	1951	OC	Rohtak	2002-03
25	11284.0	15988	KRIPAL SINGH	1	11	1952	OC	Faridabad	2002-03 to 2008-09
26	11354.160	19035	SHYAM KISHORE	1	7	1953	SC	Sonepat	-
27	11663.0	18513	ANIL CHANDER PANDEY	14	9	1954	OC	Faridabad	2002-03 to 2003-04
28	12155.1	36001	MADAN LAL ARYA	25	8	1953	OC	Ambala	2002-03
29	12204.1	33938	S.C. JAIN	26	6	1954	OC	AB	2002-03 to 2008-09

70k

AD (St-11)
28/5
JA 5-3
28/5

MOST IMMEDIATE

	<p align="center"> No.451-03/2010-Pers(DPC) BHARAT SANCHAR NIGAM LIMITED [A Government of India Enterprise] CORPORATE OFFICE PERSONNEL(DPC) SECTION 4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-1. </p>
---	---

Dated: May 26, 2010

To,

All Heads of Telecom. Circles
&
other Administrative units of BSNL

Sub: Promotion of the officers to the grade of Executive (STS) on regular basis -
Furnishing of ACRs regarding.

The undersigned is directed to state that the proposal for promotion of officers to the grade of Executive (STS) on regular basis is under consideration of this office. In this connection, it is requested that ACRs for the period from 2002-03 to 2008-09 may be furnished to this office.

2. The Tabulation Sheets may also be furnished indicating the grading of the various Executives duly checked and signed by an officer of the rank not below DGM(Admn) of the Circle concerned. While indicating the grading, in case there are more than one ACR in a particular year then in such cases the period wise grading is to be indicated. The grading may be given in 'MS Excel' format (enclosed). **Example indicated in the said format may be followed by all the Circles.**

3. While furnishing the ACRs, the following instructions may be adhered to.
- (i) Two officers preferably from Administration Branch who are IT enabled to hand over the ACR dossiers alongwith the **soft copy** of the Tabulation Sheets in CD alongwith a laptop (preferably) will report to AGM(DPC), Personnel Branch, 4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi.
 - (ii) These two officers may be required to assist DPC Cell and will take ACRs back on their return.
 - (iii) In case of any ACR found missing or not written, the reasons as to why the ACR was missing/not written may be given. In case of any ACR not reported/reviewed during the period mentioned, the certificate as per instructions contained in the DOP&T O.M. No. 21011/1/93-Estt.(A) dated the 14th January, 1993 may be furnished.

Contd.....


4. Kind attention is also invited to this office letter No. 400-70/2010-Pers.I dated 10.05.2010 (copy enclosed) regarding instructions issued by DoP&T vide letter No. 21011/1/2010-Estt.A dated 13.04.2010 on below benchmark gradings in ACRs prior to the reporting period 2007-08 and objective consideration of representation by the competent authority against remarks in the ACR or for upgradation of the final grading. It is requested that in case of the below benchmark gradings in ACRs during the years 2002-03 to 2008-09 in respect of any officer, in such case a photocopy of ACR may be sent to the officer for his representation, if any, within 15 days of such communication. It is to intimate that as per BSNLMS RR,2009, the benchmark grading for considering the officers for promotion to the grade of Executive (STS) is 'Good, no adverse, not more than one Average' in case of OC category and 'Good, no adverse, not more than two Average' in case of SC/ST category.

As per instructions of DoP&T, the representation against the remarks or for upgradation of the final grading given in the ACR will be examined by the competent authority in consultation, if necessary, with the Reporting and the Reviewing Officer, if any. The decision on the representation will be taken by the competent authority objectively after taking into account the views of the concerned Reporting/Reviewing Officers if they are still in service and in case of upgradation of the final grading given in the ACR, specific reasons there for will also be given in the order of the competent authority. The decision of the competent authority may please be intimated to this office.

A 'Shown Certificate' (As annexed) in regard to below benchmark grading in ACR(s) may please be furnished alongwith Tabulation Sheets.

5. Above exercise may be completed by the Circles on **Top Priority Basis**. For any assistance the undersigned may be contacted over phone 09868170090.

Encl: As above


26/5/10
(B. Surendranath)
Assistant General Manager (DPC)

